

# Arnold Clark Car & Van Rental

## Airport shuttle bus pick-up and drop-off procedures



### Dundee Car & Van Rental

East Dock Street, Dundee DD1 3HB

01382 225382

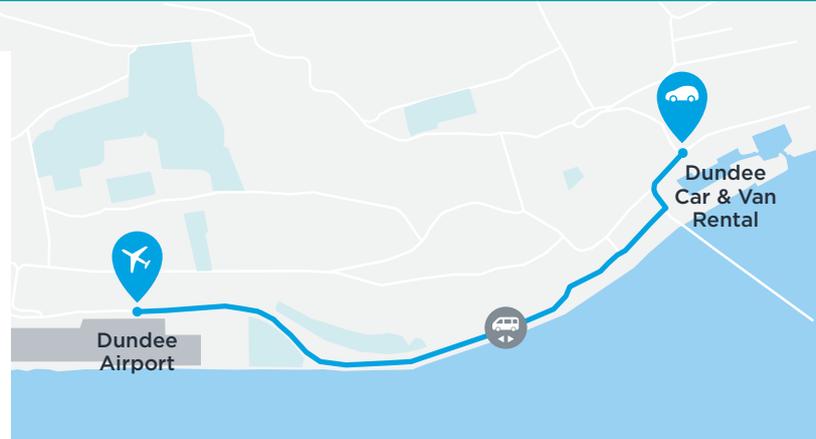
Approx 2.6 miles from Dundee Airport

#### Opening hours:

Monday – Friday: 08:00 – 17:00

Saturday: 08:00 – 16:00

Sunday: Closed



### During opening hours

#### Picking up a vehicle

On arrival at Dundee Airport, collect your baggage then please call **01382 225382**. Once your call is connected please provide the rental operator with your name, then proceed to the waiting area. A member of staff will collect you and take you back to the branch.

#### Dropping off a vehicle

During office hours, rental vehicles must be returned to our branch on East Dock Street, Dundee, DD1 3HB. Upon return to the branch your vehicle will be checked-in prior to your transfer to Dundee Airport in your rental vehicle (you can leave your luggage inside the vehicle while checking the vehicle in)

**Please allow at least 20 minutes for your vehicle check-in and airport transfer.**

### Outwith opening hours\*

#### Picking up a vehicle

With prior notice we can provide an airport out-of-hours vehicle delivery service. Please contact us on 01224 622714 to arrange this.\*

#### Dropping off a vehicle

- With prior notice we can provide an airport out-of-hours vehicle drop-off service, please contact us on 01382 225382 to arrange this.\*
- If you are departing outside of office hours your rental vehicle must be returned to Dundee Airport car park located on the left hand side as you enter the airport.
- Rental vehicle keys should be placed in the box marked Arnold Clark Car & Van Rental located on the right hand side as you go in the main entrance, opposite reception.
- Please ensure the vehicle is refuelled before return.



#### Please remember:

Remember to bring your driving licence, credit card, passport (if applicable) or proof of address with you when renting a vehicle. All UK drivers must also bring their access code from the DVLA.